



175 Fairgrounds Drive, Petaluma, CA 94952 • 707-283-3247

# BOARD OF DIRECTORS MEETING

SONOMA-MARIN FAIRGROUNDS  
ADMINISTRATION BOARD ROOM

May 16, 2018

3:00 PM

**MISSION STATEMENT** - The Sonoma-Marin Fair promotes and showcases agriculture, while displaying the diverse talents, interests and accomplishments of the citizens of California, especially the youth of Sonoma and Marin Counties. This is achieved by providing educational, entertainment and recreational opportunities for the general public, while continually striving towards enhancing the promotion and preservation of California's agricultural heritage.

## AGENDA

**I. CALL TO ORDER – President McClure**

- A. Introduction of guests

**II. ROLL CALL**

**III. EXCUSED ABSENCES**

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**IV. APPROVALS**

- A. Approval of Agenda

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**V. PUBLIC COMMENT - Limited to 5 minutes per person**

*Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to 5 minutes. Please note that pursuant to California State Law, the Board is prohibited from taking action on any item not listed on the agenda.*

**VI. CONSENT AGENDA - Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda**

- A. Minutes of April Board Meeting
- B. Rental Agreements
- C. Standard Agreements

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**VII. CORRESPONDENCE - Will be circulated**

**VIII. COMMITTEE REPORTS - The Board may take approval action of committee reports.**

- A. **Finance** Directors Moore and James
  1. Expenditures – April 2018
  2. Trial Balance – April 2018
  3. Income Statement – April 2018

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

- B. **Buildings & Grounds** Directors Benedetti and Parks
- C. **Exhibits & Local Rules** Directors McClure and Ghirardelli
- D. **Commercial & Concessionaire** Directors James and Marzo
- E. **Entertainment** Directors Marzo and Ghirardelli
- F. **Publicity** Directors Parks and Grossi
- G. **Goals & Long Range Planning** Directors Burleson and Grossi
- H. **Legislative** Directors Moore and Burleson
- I. **Policy** Directors James and McClure
- J. **Milk Barn Committee Rep** Director Benedetti
- K. **Farmer's Day** Director Grossi

**IX. OLD BUSINESS**

- A. Fairgrounds Code of Conduct Review
- B. Volunteer Dinner

**X. NEW BUSINESS**

- A. "Save Kenilworth" Project, Fair Booth
- B. Ken Porter Utilities

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

**XI. CEO REPORT - Non action items**

- A. Interim & Permanent Rentals
- B. Industry Related Issues
- C. Staff Updates
- D. 2018 Sonoma-Marin Fair

**XII. FOR YOUR INFORMATION**

- A. Interim events calendar for upcoming months
- B. Next Meeting: May 16, 2018

**XIII. CLOSED SESSION**

- A. Real Property Negotiations Pursuant to California Government Code Section (§ 11126(c)(7) regarding fairgrounds lease of property at 175 Fairgrounds Drive (Assessor's Parcel Numbers 007031004 and 007031005) from the City of Petaluma. Conference with property negotiator: Agency designated Representative Allison Keaney. Negotiating parties: John Brown and Ingrid Alverde. Under negotiation: Instruction to negotiators concerning terms, price and terms of payment.

**XIV. ADJOURNMENT**

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Time:* \_\_\_\_\_